

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, October 4, 2005**

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 4, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Trish Sterud, Linda Penrod, Joann Paulson, Chris Houfek and Jill Fier.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **CONSENT AGENDA**

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board.

The Consent Agenda consisted of the agenda for the October 4, 2005 Commission Meeting, and the minutes from the September 27, 2005 Commission Meeting.

Welfare Matters: Case # 05-154 for rent was approved.

## **ROUTINE BUSINESS**

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted the salaries and personnel changes for the month of September 2005 are as follows: Longevity Increase: Richard Larsen \$135.00 and Susan VanderWal \$65.00. Annual Review Step: Nikki Chapman from \$12.29 to \$12.54; Jo Fix from \$13.04 to \$13.30; Richard Larsen from \$14.55 to \$14.81 and Don Swartos from \$12.05 to \$12.29. Promotion: Amberlyn (TeKrony) Nogelmeier from Part-time Correctional Officer to Full-time Correctional Officer @ \$12.05. New Hires: Matt Archer, Appraiser I @ \$11.82; Mary Johnson, 2<sup>nd</sup> Deputy Treasurer @ \$10.23; Ashley Ollerich, 2<sup>nd</sup> Deputy Treasurer @ \$10.23; Charles Umberger, Part-time Correctional Officer @ \$11.82. Resignation: Justin Ascheman.

Department Totals: Commission \$14,840.46; Auditor's Office \$8,898.27; Treasurer's Office \$12,214.56; States Attorney's Office \$19,477.75; Custodial Buildings \$1,016.03; Director of Equalization \$17,101.32; Register of Deeds \$7,279.38; Veteran's Service Officer \$3,227.74; Sheriff's Office \$47,425.58; County Jail \$30,306.94; Contract Law Enforcement \$5,714.77; Emergency Management \$5,674.62; Drainage \$1,240.45; Highway \$45,734.86; Welfare \$3,025.55; Community Health Nurses \$2,316.32; Women, Infants, & Children \$2,132.92; County Extension \$4,294.36; Weed Control \$9,604.68; Planning & Zoning \$3,721.37.

Be it noted, Chairperson Falken signed claims for the following—AFLAC, insurance \$2,075.62; AFLAC Flex-One \$75.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,578.72; Flex One, unreimbursed medical \$1,383.50; Local Teamsters, union dues \$931.00; SDRS, retirement \$28,625.25; SDRS Supplemental, retirement \$3,455.00; EFTPS \$57,465.06; Wellmark Blue Cross, insurance \$39,009.57; Fort Dearborn Life, life insurance \$496.70.

### **REGULAR BUSINESS**

Community Health Nurse, Trish Sterud met with the board to deliver the 2005 3<sup>rd</sup> Quarter Community Health Services Report.

Motion by Larson, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the Resolution # 05-43. A Resolution Approving Annexation of territory by the City of Brookings. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

## **Resolution # 05-43**

### **A RESOLUTION APPROVING ANNEXATION OF TERRITORY BY THE CITY OF BROOKINGS**

WHEREAS, THE city of Brookings desires to annex the following described property, to wit:

The S ½, NE ¼ of Section 1-T109N-R50W excluding the platted areas thereof, the E300' and the N30', E1,832', W2,165'.

WHEREAS, pursuant to SDCL 9-4-5, such annexation is subject to review by the Board of County Commissioners.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners, that the annexation of the above described territory by the City of Brookings be and the same is hereby approved.

Dated this 4<sup>th</sup> of October, 2005.

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Dennis Falken, Chairperson  
Brookings County Commission

ATTEST:

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Janet Willmott, Brookings County Auditor

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign Resolution # 05-44. A Resolution to Continue Support for the First District Association of Local Governments during Fiscal Year 2006. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

## **Resolution #05-44**

### **A RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2006**

**(October 1, 2005- September 30, 2006)**

The Brookings County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6<sup>th</sup> day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2006 (October 1, 2005- September 30, 2006). To support the Joint Cooperative Agreement and the activities of the District staff, the Brookings County Board of County Commissioners will provide \$27,487.00 to the First District Association of Local Governments during the aforementioned Fiscal Year 2006 period.

ADOPTION:

Adopted this 4<sup>th</sup> day of October, 2005.

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Dennis Falken  
Chairman  
Brookings County Commission

ATTEST:

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Janet Willmott  
Brookings County Auditor

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Chair  
First District Association of Local Governments

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, a Request to Fill Vacancy, the Request for access to the GIS Layers, Highway Matters, the Annual Report of Brookings County Tax Increment District Number 1, Swiftel Center Property Insurance, the Refinishing of the Courthouse Floors and Steps, the Grounds Keeping and Landscaping, Emergency Management Matters, Election Ballot Scanners, the NACo Prescription Drug Card Program Report, Zoning Concerns by Lake Hendricks, Correspondence, Invitations, and to introduce Custodian, Chris Houfek.

Be it noted, the Board approved the following Personnel Action Notice:  
Resignation: Jeffrey Kollars.

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for a Full-time Male Correctional Officer. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Be it noted, the board approved Banner Associates, Inc. of Brookings, SD to be the Design and Engineering Consultant for the FY 2008 Project BRO 8006(46), Brookings County, PCN 6778 Structure # 06-290-177 located 3.3N & 3W of Elkton over Creek.

Be it noted, the board reviewed the Annual Report of Brookings County Tax Increment District Number 1. Created August 2002: Base value of \$254,800. The equalized value of the base is \$229,575. The 2005 assessed value of the district is \$14,296,300. The 2005 equalized value if \$12,880,966. (Ethanol Plant) Industrial.

Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the Corrected Copy of the Swiftel Center Statement of Value, with the County's portion of the facility value of \$1,500,000. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Be it noted, it was the consensus of the board to proceed with the purchase agreement/trade for the Election Ballot Scanner upgrades.

Be it noted, Chairperson Falken signed the 4<sup>th</sup> Quarter Report for the South Dakota Emergency Management State and Local Agreement for the Fiscal Year 2005, the Daily Time and Work Record Reports for July, August, and September 2005.

Deputy States Attorney, Wm. Mark Kratochvil presented the board with the Deputy States Attorney's Report.

## **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the First District Meeting and the 'What Future Brookings' Chamber Luncheon.

Commissioner Santema reported on the RSVP Recognition Banquet, Swiftel Event Center Board Meeting, and the 'What Future Brookings' Chamber Luncheon.

Commissioner Negstad reported on the 'What Future Brookings' Chamber Luncheon.

Commissioner Larson reported on the Research Park Board Meeting and the NACo Task Force on County Governments Conference Call.

Commissioner Falken reported on the RSVP Recognition Banquet and the 'What Future Brookings' Chamber Luncheon.

## **EXECUTIVE SESSION**

Motion by Santema, seconded by Klavetter, to enter into executive session at 9:38am. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 10:00am. Reason - Contractual and Personnel Matters. No action at this time.

## **ADJOURNMENT**

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, October 11, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office